

THE ONLINE MASTER OF SCIENCE IN BUSINESS ANALYTICS FROM WILLIAM & MARY

APPLICATION CHECKLIST

To apply to the [Online Master of Science in Business Analytics \(MSBA\) program](#) at William & Mary, you must submit or fulfill the following admissions requirements:

- ☐ **A bachelor's degree** from a regionally accredited university
- ☐ **Current resume or CV** with employment history
- ☐ At least **two years of professional work experience** OR the ability to [prove business acumen](#)
- ☐ [A completed online application](#), including:
 - ☐ **One professional recommendation.** Please select an individual who can provide specific and relevant information about your intellectual and quantitative abilities, performance, and motivation. Do not include an immediate family member
 - ☐ **One 300-word personal statement**
 - ☐ **Official academic transcripts** (from all institutions attended). We prefer electronic official transcripts, but we also accept hard-copy official transcripts
 - Electronic transcripts must be sent directly from the institution to masononline@wm.edu
 - Hard-copy official transcripts should arrive in a sealed envelope with the signature of the registrar across the seal. DO NOT OPEN OFFICIAL TRANSCRIPTS. Hard-copy official transcripts must be sent directly from your academic institution or forwarded in a sealed envelope from you to the following address:

William & Mary
Raymond A. Mason School of Business
Attn: Center for Online Learning
PO Box 8795
Williamsburg, VA 23187

NOTE: You can upload unofficial transcripts with your application, which will suffice for the initial admissions decision; if accepted, you must submit official transcripts before the first day of class. In the case of incomplete transcripts, or if you have significant transfer credits, W&M reserves the right to delay passing a decision on your application until official transcripts are received.

No GMAT or GRE scores are required to apply to the Online MSBA



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- ☐ **Proof of English language proficiency** for non-U.S. citizens. Applicants must have a TOEFL score of at least 100 if internet-based, 250 if computer-based or 600 if paper-based, or an IELTS score of at least 7. Exemptions may be granted for applicants who have earned a degree from an accredited U.S. institution or lived and worked full time in a predominantly English-speaking country for the past two years
- ☐ **Personal admission interview.** Qualified applicants who have submitted and completed their application may be invited to schedule a personal admission interview via video conference or telephone. Applicants who exceed certain admissions standards may be eligible to waive the personal admission interview

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