

THE ONLINE MASTER OF ACCOUNTING FROM WILLIAM & MARY

APPLICATION CHECKLIST

To apply to the [Online Master of Accounting \(MAcc\) program](#) at William & Mary, you must submit or fulfill the following admissions requirements:

- ☐ A bachelor's degree from a regionally accredited university
- ☐ A "principles of accounting" course in which the student earned a C or better or equivalent. William & Mary offers a free Financial Accounting Fundamentals tutorial. This tutorial offers a quick pathway for applicants without an accounting background to fulfill this requirement. Talk with an Admissions Advisor for more information and to get started with this tutorial.
- ☐ Current resume or CV with employment history
- ☐ [A completed online application](#), including:
 - ☐ [One personal essay](#). When submitting your essay and the optional personal statement, please list your full name and the question being answered at the top of the page; also, please use at least 11-point font and 1.5 spacing. To learn more about essay prompts, please visit the [online application portal](#) or contact your admissions outreach advisor
 - ☐ Two professional recommendations. Please select individuals who are able to provide specific and relevant information about your intellectual and quantitative abilities, performance and motivation
 - ☐ Optional personal statement (250 words). Is there any additional information that you believe would be helpful for the Online Admissions Team as they review your application? Complete this response only if you feel your candidacy is not fully represented in your coursework and resume
 - ☐ Official academic transcripts (from *all* institutions from which a bachelor's or graduate degree was earned). We prefer electronic official transcripts, but we also accept hard-copy official transcripts
 - Electronic transcripts ordered through a secure transcript delivery network should be sent to William & Mary Graduate School of Business or William & Mary Raymond A. Mason School of Business. If these options are not available, please have them sent to masononline@wm.edu
 - Hard-copy official transcripts should arrive in a sealed envelope with the signature of the registrar across the seal. DO NOT OPEN OFFICIAL TRANSCRIPTS. Hard-copy official transcripts must be sent directly from your academic institution or forwarded in a sealed envelope from you to the following address:

William & Mary
Raymond A. Mason School of Business
Attn: Center for Online Learning
P.O. Box 8795
Williamsburg, VA 23187

NOTE: You should upload unofficial transcripts to your application from institutions where you earned a degree and from those where you completed a significant number of credits. William & Mary reserves the right to request transcripts from all universities you have attended for a holistic review of your application. W&M reserves the right to delay passing a decision on your application until official transcripts are received.



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- ☐ Proof of English language proficiency for non-U.S. citizens. Applicants must have a TOEFL score of at least 100 if internet-based, 250 if computer-based or 600 if paper-based, or an IELTS score of at least 7. Exemptions may be granted for applicants who have earned a degree from an accredited U.S. institution or lived and worked full-time in a predominantly English-speaking country for the past two years
- ☐ Application fee of \$100 or a fee waiver. The application fee may be waived for applications submitted by the priority deadline, active-duty military and veterans, W&M alumni, attendees of informational webinars, and at the discretion of the Admissions Office. Contact an admissions outreach advisor to discuss whether you qualify for a fee waiver
- ☐ Personal admission interview. Qualified applicants who have submitted and completed their application will be invited to schedule a personal admission interview. Interviews can be conducted via video conference or by telephone

**Get the William & Mary advantage.
Become an accounting expert and a leader in business.**

