



# How to Ensure Your **ACADEMIC SUCCESS** in an Online MBA

Follow these tips to make sure that you complete your MBA experience with a strong sense of your strengths, a firm understanding of the principles of your discipline and a clear sense of your next steps.



## **SET GOALS, STAY ON TASK**

Keep your long-term goals in mind to inspire you as you work through mundane day-to-day tasks, and **set daily and weekly benchmarks for hours logged studying and assignments completed** to set yourself up for continuous improvement.



## **KEEP YOUR HEAD UP**

Business school will be a busy time in your life, so you have to stay focused and alert to the opportunities that come your way. Take this opportunity to try new things; for instance, **take an internship in a field that interests you, or set up informational interviews** with business leaders in your community.



## **PRACTICE YOUR STUDY SKILLS**

The basic academic skills you've used throughout your education still apply in business school, and taking the opportunity to sharpen them now will have long-lasting positive effects for your career. **Note-taking, reading comprehension and writing skills** are crucial in a variety of jobs.



## **TAKE TIME TO RE-ENERGIZE**

Whether it's reading a novel, baking a loaf of bread or exercising, self-care and **mental breaks** are a key part of ensuring you have the energy to keep going and avoid burnout.



## **KNOW YOUR STRENGTHS AND LEAN INTO THEM**

Take inventory of activities that invigorate you and make you stay focused and energized. This **self-knowledge of your own strengths** is important to apply to your work as an MBA candidate.